

CALL FOR TEACHERS

The Palmetto Tatters Guild (PTG) is seeking teachers for Tat Days 2024, *All About Being Creative*, August 22 – 25, 2024, RidgeCrest, NC, USA.

ITEMS TO BE SUBMITTED BY Friday, December 1, 2023

- A written biography and photo for posting on the PTG website including your website address if you have one (if you want us to use last years, let us know);
- Photos as **jpg or png file** of tatted pieces to be considered for classes at Tat Days; ➤ A written pattern for each tatted piece, including any accompanying class handouts; ➤ Patterns:
 - Must be submitted in a **format easily read and edited** by most computers (preferably Word DOC (not docx) so we can do simple edits, if needed);
 - Must be formatted to 8 ½” by 11” size paper including **page number(s)**;
 - Copyright year, designer’s name, designer’s email address, picture(s), supplies and preparation needed for class (ex. 2 shuttles, wound CTM, size 20 thread, number of beads, etc.) must be included on the pattern;
 - Written patterns may be accompanied by a diagram, but a diagram is not required.
- A list of skills required and methods or techniques to be learned in class (Not necessarily on the patterns but can be); this information will be listed on the website within the class description information.

Incomplete applications WILL NOT be considered for selection. **All items must be submitted via email no later than December 1, 2023.**

TEACHER REQUIREMENTS:

For **Project Classes**, patterns taught must be an original design. For **Technique Classes**, an original pattern is not required.

If a pattern designed by someone other than the teacher is used, the teacher must obtain written permission from the designer and submit the written permission with the teacher application.

Full time teachers teach 7 or more hours. Please submit no less than four patterns, with at least one of which should be a 90 minute class. Part time teachers will be assigned hours based on their pattern submissions. Classes are either 90 minutes or 180 minutes long. You are encouraged to enter more than 7 hours of classes if applying for full time.

We prefer patterns to be written using the PTG Glossary of tatting terms and notations approved by PTG. A downloadable list is posted at <https://www.palmettotatters.org/tatting-links-classes>. We **will** consider patterns using new terms and notations.

Teacher must:

- ✓ allow their class pattern(s) to be included in the PTG library;
- ✓ allow their class pattern(s) to be included in a digital format to be sold by the PTG as a PTG fundraiser;
- ✓ Teacher must arrive on or before **Thursday, August 22**, and be available for teacher orientation, usually held around 4:00 pm.

On the Application, please indicate if you are willing to be a Full Time or Part Time teacher and if you are willing to teach a beginner tatting class.

FULL TIME TEACHER COMPENSATION:

\$250.00 for seven hours or more of teaching.

Items provided by PTG at no cost to teacher: accommodations of a double room, (which is shared with a roommate), seven meals, one banquet meal, registration fees, and one digital copy of all patterns. Additionally, class handouts are printed in color at the Guild's expense with the approximate value considered at \$1.00 per page. The total approximate retail value of full-time teacher compensation is \$540.00 exclusive of the \$250.00 stipend.

PART TIME TEACHER COMPENSATION:

Compensation for part time teachers will be \$45 per teaching for each 90 minute class. In addition to the per class stipend, registration fees, class handouts printed in color at Guild's expense, one banquet meal, and one digital copy of all patterns is included in the part-time teacher compensation with an approximate retail value of \$190.00 exclusive of the per class stipend.

VENDING: One half of a table in vending will be provided, if requested, without rental cost; a full table is available at a reduced fee if you want more space. Full time and part time teachers are exempt from consignment fees. A separate Consignment Agreement will be sent by the PTG Vending Chair and, if used, becomes an addendum to the Teacher Contract when that document is signed by Teacher and PTG Co-Chair.

NOTE: Travel expenses from the teacher's home to Tat Days are the responsibility of the teacher and will not be reimbursed by the PTG.

GENERAL INFORMATION

- Class patterns will be printed in color at the expense of the PTG (one pattern per registered student, per class). We like to begin printing in mid-JULY. After test tating is complete, please have all edits completed in a timely fashion and sent to Teacher Coordinator at web.palmettotatters@gmail.com. Final edits are due by June 30, 2024. Thank you!
- All patterns are test tatted by any number of tatters who contribute their time. Please respond and communicate with them in a timely fashion for clarity of the pattern to students in class and for those who may purchase a Tat Days Pattern Collection at a later time. REMEMBER; final edits are due to Tat Days Teacher Coordinator by June 30, 2024.
- **While not guaranteed**, attempts will be made to provide a teacher assistant for classes with more than eight students.
- Class size will be limited to 12 students. (Exception: A teacher with a free period that wishes to attend your class may not be included in that 15 max count.)
- A minimum number of students for each class is not required by PTG.
- PTG has the right to cancel Tat Days due to insufficient registration. (Has never happened!)
- A picture and brief biography of each teacher will be included on the PTG website and in the Tat Days booklet.

The official 2024 Tat Days Teacher Application will be available on the Palmetto Tatters Guild website at the bottom of <https://www.palmettotatters.org/palmetto-tat-days>.

Complete application package must be received by the PTG no later than Friday December 1, 2023. An incomplete application package will not be considered.

Questions? Write Tat Days Teacher Coordinator Theresa Orren at web.palmettotatters@gmail.com.