

CALL FOR TEACHERS

The Palmetto Tatters Guild (PTG) is seeking teachers for Tat Days 2019, September 5-8. The theme is “Tatting Tale Tails.”

ITEMS TO BE SUBMITTED BY WEDNESDAY, FEBRUARY 20, 2019:

- A written biography and photo for posting on the PTG website including your website address if you have one;
- Photos as **jpg files** of tatted pieces to be considered for classes at Tat Days;
- A written pattern for each tatted piece, including any accompanying class handouts;
- Patterns:
 - Must be submitted in a **format easily read and edited** by most computers (preferably Word DOC (not docx) so we can do simple edits, if needed);
 - Must be formatted to 8 ½” by 11” size paper including page number(s) ;
 - Copyright year, designer’s name, designer’s email address, picture(s), supplies and preparation needed for class (ex. 2 shuttles, wound CTM, size 30 thread, number of beads, etc.) must be included on the pattern;
 - Written patterns may be accompanied by a diagram, but a diagram is not required.
- A list of skills required and methods or techniques to be learned in class (Not necessarily on the patterns but can be. This will be listed on the website.).

Incomplete applications WILL NOT be considered for selection. **All items must be submitted via email no later than February 20, 2019.**

TEACHER REQUIREMENTS:

For **Project Classes**, patterns taught must be an original design. For **Technique Classes**, an original pattern is not required.

If a pattern designed by someone other than the teacher is used, the teacher must obtain written permission from the designer and submit the written permission with the teacher application.

Full time teachers must teach 7 or more hours. Please submit no less than four patterns, with at least one of which should be a 90 minute class. Part time teachers will be assigned hours based on their pattern submissions. Classes are either 90 minutes or 180 minutes long. You are encouraged to enter more than 7 hours of classes if applying for full time.

We prefer patterns to be written using the PTG Glossary of tatting terms and notations approved by PTG. A copy is posted at: <http://www.palmettotatters.org/patterns/GlossaryTattingTermsPTGTatDays.pdf>. We **will** consider patterns using new terms and notations.

Teacher must:

- ✓ allow their class pattern(s) to be included in the PTG library;
- ✓ allow their class pattern(s) to be included in a digital format to be sold by the PTG as a PTG fundraiser;
- ✓ NEW IN 2019: No logo shirt;
- ✓ Teacher must arrive on or before **Thursday, September 5**, and be available for teacher orientation, usually held around 4:00 pm.

On the Application, please indicate if you are willing to be a Full Time or Part Time teacher and if you are willing to teach a beginner tatting class.

FULL TIME TEACHER COMPENSATION:

\$250.00 for seven hours or more of teaching.

Items provided by PTG at no cost to teacher: accommodations of a double room, (which is shared with a roommate), seven meals, one banquet meal, registration fees, (no tee-shirt 2019), one digital copy of all patterns, and transportation to and from airport/train station (if needed). Free items approximate value \$290.00.

The total approximate value of full time teacher compensation is \$540.00.

PART TIME TEACHER COMPENSATION:

Compensation for part time teachers will be \$30 per teaching hour and \$45 for each 90 minute class, registration fees covered, (no tee-shirt in 2019), and one digital copy of all patterns.

VENDING: One half of a table in vending will be provided, if requested. Full time and part time teachers are exempt from consignment fees.

NOTE: Travel expenses from the teacher's home to Tat Days are the responsibility of the teacher and will not be reimbursed by the PTG.

GENERAL INFORMATION

- **UPDATED in 2019:** Host(s) may be requested for full time teachers if arriving in Columbia, SC on Tuesday before Tat Days and who depart Columbia, SC, after 4:00 on Sunday or the day after. (Arrangements may be available for longer stays but not guaranteed.)
- **UPDATED in 2019:** Pickup/Drop off may be requested, but not guaranteed, for Atlanta Airport at 1:30 on Thursday and dropped off Sunday no earlier than at 11:00 (flying out after 1:00). Write registrar@palmettotatters.org to share your travel plans to see how we can all share rides.
- **UPDATED in 2019:** Class patterns will be printed in color at the expense of the PTG (one pattern per registered student, per class). We like to begin printing in mid-JULY. After test tating is complete, please have all edits completed in a timely fashion and sent to Teacher Coordinator. Thank you!
- While not guaranteed, attempts will be made to provide a teacher assistants for classes with more than seven students.
- Class size will be limited to 15 students. (Exception: A teacher with a free period that wishes to attend your class may not be included in that 15 max count.)
- A minimum number of students for each class is not required by PTG.
- PTG has the right to cancel Tat Days due to insufficient registration. (Has never happened!)
- A picture and brief biography of each teacher will be included on the PTG website and in the Tat Days booklet.

The teacher application is located at the PTG website: <http://www.palmettotatters.org/events/TatDays2019/TD19-TeacherApplication.doc>

Complete application package must be received by the PTG no later than Wednesday, February 20, 2019. An incomplete application package will not be considered.

Questions? Write Tat Days Teacher Coordinator Theresa Orren at teachers@palmettotatters.org

Or Tat Days Chair, Donna, at tatdays@palmettotatters.org